

GOLF WESTERN AUSTRALIA (INC)

PENNANT COMPETITIONS

RESPONSIBILITIES OF THE HOST CLUB

Host clubs are responsible for controlling all elements of the competition and for ensuring a safe environment for all players, caddies, officials and spectators in the same way as they would for all competition and social play at their club. This responsibility applies before, during and after play.

1. Officials

Host Clubs must provide a **minimum of two officials/Golf Operations personnel** and provide the names and contact details to GolfWA a minimum of 48 hours prior to the fixture date via the link of the GolfWA website within each respective Pennant competition. These officials must have the knowledge and authority for the following:

- Monitor/control and enforce **pace of play** of all competitors plus importantly ensure that any players or competitions that are run prior to a PM fixture do not impact the starting time or pace of play of any afternoon pennant fixture. Guidance for Pace of Play for all Pennant fixtures are as per below:
 - **Individual Matches** are expected to complete 18 holes in a maximum of 3 hours and 45 minutes (average of 12 and a half minutes per hole).
 - **4BBB Matches** are expected to complete 18 holes in a maximum of 4 hours and 21 minutes (average of 14 and a half minutes per hole).
- Monitor weather forecasts and conditions, including lightning, extreme heat or high winds relative to course playability and the safety of players, caddies, officials and spectators.
- Action and promptly communicate any suspensions and restarts of play required due to course playability and safety issues.
- Receive the team sheets at least 30 MINUTES prior to hit off. Retraction or alterations to teams will not be accepted after this. Please ensure there are enough helpers to convey lists to starters. A copy of the combined team sheet is to be provided to each captain prior to the first tee time. While there is not currently a penalty for late submission of a team sheet please adhere to the time frame as a courtesy to the host club officials and the opposing team.
- Organise starters, if possible, to supervise the toss of the coin for the honour for each match with the Team Captains at the tee and monitor tee times.
- Enter respective teams in the results sheets together with final scores of individual matches via the link provided by GolfWA.
- Handle rules queries when a GolfWA Official is not present (should clarification be required, in the absence of a GolfWA Official, the host club official should contact GolfWA as soon as possible via the contact details that are provided).
- Display scores and read out match/contest results following the completion of all matches.
- Be on duty until the last results are posted.

2. Local Rules

GolfWA Generic Pennant Local Rules and Local Rules of the Host Club must be clearly displayed.

3. Catering

Provide, post round, for each player, caddie and club official:

AM matches: A *minimum* of sandwiches/wraps/rolls.

PM matches: A *minimum* of multiple finger food selections.

Exception – Junior Pennants. Host clubs are required to provide food for purchase.

Tea/coffee should be made available where appropriate.

Teams requiring additional catering must contact the host club directly and organise this at their own cost.

4. Results

Host clubs are responsible for entering all pennant competition results via the links provided on-line immediately following the conclusion of play.

Exception – Where a GolfWA staff member is present at Junior Pennant matches they will input scores.

Please note that standings tables are not able to be updated until all results have been entered.

Host clubs are required to keep hold of signed results sheets until the end of the pennant season, should GolfWA require them for score clarification.

5. Course Presentation

Clubs are required to present their course in the best condition possible. GolfWA reserves the right to inspect courses, and where a course is considered unfit for play the GolfWA will determine the procedure for alternative arrangements.

6. Practice

Clubs are not required to provide practice rounds.

Exception – Clubs hosting finals may be required to allow a complimentary practice round in the week prior to the final however this is subject to the availability of the course and is not mandatory.

7. Daily Handicap Look up Charts

Host clubs are requested to advise visiting clubs of the slope rating of the course to be played prior to the fixture. A sufficient number of look up charts should be displayed.

8. Code of Conduct – Players, Caddies, Officials and Spectators

Please ensure your team and club members are aware of the following, outlined in GolfWA's Code of Conduct:

Spectators of an activity held by or under the auspices of GolfWA, a member association, an affiliated club or an affiliated special interest group must meet the following requirements in regard to conduct during any such activity or event:

- Respect the performances and efforts of all people
- Reject the use of violence in any form, whether it is by spectators, coaches, officials or athletes.
- Respect the decisions of officials and administrators.
- Do not use foul language, sledge or harass players, coaches or officials.