



## **MEMORANDUM**

TO: Affiliated Clubs and District Associations  
GolfWA Delegates  
Cc: Board of Golf WA

FROM: Emma Elliott  
Chair

DATE: 15 January 2026

SUBJECT: NOMINATION FOR A CASUAL VACANCY ON THE BOARD OF GOLF WA

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Dear All,

On behalf of the Board, various Committees and Staff of GolfWA, I trust that you all had a wonderful festive season.

In November 2025, existing Elected Director Kellie Benda advised that due to her workload in other areas, she would be resigning from the Board of GolfWA effective from December 31, 2025. Kellie was first appointed to the Board in June 2022 and then reappointed in 2024. Kellie then became an Elected Director at the AGM in April 2025. Due to a Resolution passed at a Special General Meeting in August 2025 extending current Board member's terms due to GolfWA changing their Financial Year ending December 31 to ending June 30, Kellie's current term would have finished at the AGM scheduled to be held in November 2027.

As a result, Kellie's resignation has created a Casual Vacancy, which the Board of GolfWA is seeking to fill as a matter of priority. The person appointed to the Casual Vacancy shall be entitled to remain in the position until the AGM scheduled to be held in November 2027.

I would like to take this opportunity to thank Kellie for her service to GolfWA. She was an outstanding Board member who also chaired the GolfWA Governance Committee throughout her term and brought considerable rigor and process to the role.

Attached is:

- a) The Nomination Form that is to be used for the election of the Casual Vacancy position of Elected Director for the Board of Golf WA.
- b) Letter setting out Board Skills requirements



1. As per the Constitution, the Board of Directors shall consist of:

- (a) five persons who are Individual Members of an Affiliated Club plus two persons who are not required to be Individual Members of an Affiliated Club elected as Directors at the Annual General Meeting, provided that at all times at least three Elected Directors are male and three Elected Directors are female; and,
- (b) up to two other persons who may be appointed as Directors by the Board of Directors.
- (c) in any case:
  - (1) Where the total number of Board Members is an even number, not less than one half of the total number of Board Members will be female, or
  - (2) Where the total number of Board Members is an odd number, the requirement in (1) above may be reduced to not less than the next lowest whole number.

**As the Board currently is comprised of 4 men and 3 women (including Kellie Benda), Ms Benda's replacement must be female in order to continue to satisfy the above Constitutional requirements. Additionally (in accordance with Constitution Clause 28.3 (a), all nominees for this position must be an Individual Member of a Golf WA Affiliated Club.**

**Further to the above, I draw your attention to the accompanying letter regarding Board vacancies and the skills and experience we seek from those who may consider nominating for this vacant Elected Director position.**

Regarding the eligibility for Election, Candidates are reminded:

- (a) An employee of an Affiliated Club is not eligible for election as a Director
- (b) An employee of Golf Western Australia is not eligible for election as a Director
- (c) Nominees must be an Individual Member of a Golf WA Affiliated Club

**The Nomination Form of candidates shall be signed by the candidate (nominee) and by two office bearers (nominators) of the Nominee's Golf WA Affiliated Club**

**NOMINATION FORMS AND ACCOMPANYING PROFILES MUST BE RECEIVED NO LATER THAN 5.00PM ON FRIDAY 30 JANUARY 2026.**

***As per Clause 28.3 of the GolfWA Constitution, the Board of GolfWA will appoint the successful candidate to the Casual Vacancy.***

Should you have any queries regarding Nominations, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read "E. Elliott", is positioned above the printed name.

Emma Elliott  
Chair