



## **REGIONAL CLUB SUPPORT OFFICERS**

**(PART-TIME)**

**GolfWA and the WA Golf Foundation are seeking two enthusiastic individuals to fill the above new positions within the two organisations.**

### **OVERVIEW**

Reporting directly to the Chief Executive, the Regional Club Support Officers will be responsible for liaising and working with our affiliated regional clubs, and schools, in the following areas.

- Developing strategies around Game Development programmes including building relationships between schools and local clubs.
- Promoting the WA Golf Foundation and assist in the implementation and review of programmes funded by the WAGF
- In conjunction with GolfWA's Club Health Advisory Panel, achieve our goal of maintaining a network of thriving and sustainable regional clubs by delivering Golf Australia's Club Support Programme

***In order to be able to deliver the above, ideally you will be able to demonstrate past experience in club administration including a sound knowledge of aspects such as marketing and membership strategies, strategic planning, budgeting and working with volunteers***

### **Requirements:**

- Flexibility in working hours
- Passionate about sports development;
- Computer skills;
- Good time management;
- Ability to work independently and to undertake regional travel on a regular basis
- Well maintained car (to be used in the role);
- Current (WA compliant) Drivers Licence;
- Working with Children Check;

### **Desirable but not essential:**

- Experience working within the school system and/or club development programmes;

Whilst the positions are part-time, due to the nature of the golfing season in regional WA, it is envisaged that more hours will be involved during the period April – September and less in October – March.

These roles presents an exciting opportunity for persons who have been, or wish to become involved in sports administration and have a particular affinity with assisting regional golf. We envisage that one Officer will be responsible for broadly the Southern and Eastern Wheatbelt, Great Southern and South West and the other for the Central and Northern Wheatbelt and parts of the Mid West.

If you believe you have the necessary attributes, please forward your covering letter and resume directly to the Chief Executive, GolfWA, PO Box 486 South Perth or e-mail [admin@golfwa.org.au](mailto:admin@golfwa.org.au) by close of business Friday 17th June, 2016.

Please note that only applicants who are successful in obtaining an interview will be contacted.